

CLAXBY PARISH COUNCIL

To all Parish Councillors:

You are hereby summoned to a Meeting of the Parish Council to be held in the Village Hall on TUESDAY 19th May 2026 at 7.30 p.m. or immediately after the Annual Parish Meeting.

The public will be excluded from this meeting due to the confidential nature of items 2,3,5 and 10.

BUSINESS TO BE DISCUSSED

1. Apologies for Absence and reasons for absence.
2. Elect a chairman
3. Elect a vice chairman
4. To receive declarations of interest in accordance with the Localism Act 2011.
5. Co-option of Councillor
6. To resolve to approve [minutes of the meeting](#) held on 6th February 2026.
7. Chair & Council's Comments and matters arising from the minutes.
8. Clerk's Report on outstanding matters.
9. WLDC and LCC Councillor updates.
10. Finance:
 - a) Accounts for Payment. Resolve to approve all payments as listed in the information pack
 - b) Annual return for the year ended 31 March 2026
 - Execute Annual Governance Statement
 - Resolve to approve statement of account.
 - Execute review of internal audit
 - Resolve to sign the certificate of exemption and related AGAR forms.
11. Resolve on Planning applications listed in the information pack
12. Correspondence
13. Report from Village Hall Committee
14. Report from Community Field Committee
15. Review Standing Orders
16. Resolve to revisit Communications policy and amend if necessary
17. Resolve to revisit Electronic and Social Media Communications Policy
18. Resolve to support restoration of St Mary's Church, subject to favourable outcome of consultation meetings with parishioners.
19. Resolve to investigate purchase or lease of accounting software to comply with new financial regulations.
20. Date of next meeting