

Claxby Community Field Management Committee Constitution v2

March 28th 2024

Name

Claxby Community Field Management Committee – Joint Committee with Claxby Parish Council.

Purpose

The committee has been set up to manage and develop Claxby Community Field.

Ownership

Claxby Parish Council shall retain ownership of the field and equipment thereon, fulfil all legal requirements and be responsible for the cost of all maintenance and repairs.

Use of the field

The field will be available for all persons regardless of race, nationality, ethnic or national origin, faith, disability, political opinion, sex or gender orientation.

Users of the field should comply with the rules and regulations set by Claxby Parish Council pertaining to the safe use of the field.

Management of the Field

The committee is open to all village residents over the age of 18 regardless of race, nationality, ethnic or national origin, faith, disability, political opinion, sex or gender orientation.

It should comprise no less than five and no more than nine residents at any one time of which up to half the committee members should be parish councillors. There will be no limit to the number of volunteers wishing to support the committee.

New committee members will be appointed at the A.G.M.

If the approved number of members cannot be achieved at the AGM further emergency general meetings will be held until the minimum number is reached. Until such time, if safe to do so, the field may remain open but no decisions of the committee may be voted upon.

Members of the committee shall abide by all the rules and regulations as set out by Claxby Parish Council.

Responsibilities

The committee is responsible for the development and management of the field. Each committee member will be assigned a role best suited to their abilities and expertise.

The committee will be responsible for liaising with the village and Claxby Parish Council with regard to new projects and proposals for further development of the field.

Members will arrange for necessary risk assessments and agreed inspections to be undertaken, subject to prior payment (or agreement to pay) of any costs incurred in this respect by the Parish Council. Any issues arising from such assessments/inspections will be reported to the Chairperson of Claxby Parish Council for appropriate action by the Parish Council. Members will keep themselves apprised of any legislation relevant to the field and equipment but at no time will liability in this respect attach to the members of this committee but will at all times remain the responsibility of the Parish Council.

Annual General Meeting

The AGM will be held annually at a date agreed by the committee and prominent public notices shall be placed in notice boards and on the village web site at least seven days prior to the meeting.

Should there be a vacancy on the committee a notice advertising the position will be displayed in the notice boards and on the village website. Interested parties will be invited to apply and submit representation to the committee prior to the AGM. A replacement may be appointed from nominations received or if only one person applies by co-option subject to the approval of committee members and councillors.

Where there is more than one candidate committee members and councillors will each have a vote and the person with the most votes will be appointed. Immediately following this A.G.M there will be the first meeting of the new committee and members roles will be allocated.