

## Claxby Village Hall refurbishment plan

Close the hall to the public

Clear rubbish from inside and outside the hall – dispose of rubbish

Remove railings and slabs as required front and back of hall

Carry out fire safety inspection and report to Parish Council – fulfil all legal requirements – see fire inspection list and risk assessment

Build ramp to front door

Move notice board

Redesign front and rear area to provide small outdoor seating area and erect fencing

Dig drain to side of building – Acis

Damp proof bricks

Repair/replace pointing to bricks

Repair window sill at rear of building

Replace windows/glass. Frosted glass to kitchen and replace “misted” glass elsewhere.

Install new window with extractor fan in toilet

Rebuild internal steps, remove door and install stairlift

?Brick up side door and window – render and paint

Replace external kitchen door with glass panelled fire door and suitable catch/crash bar

Replace or rehang front door and fit suitable catch/crash bar

Move kitchen wall and fit internal 30 minute fire door to kitchen opening against the wall

Re position wall units ? Remove cooker

Install disabled toilet/washbasin, hygiene and safety equipment to include assistance alarm and 30 minute internal outward opening fire door with suitable lock

Install infant changing table

Build cupboard with lock for storage of cleaning equipment and chemicals between toilet area and kitchen

Resite or remove units in main hall

Reposition/replace inside notice board

Decorate all areas

Replace flooring as necessary

Replace curtains with either flame retardant curtains or blinds