

## Village Hall Renovation Progress Report May 2022

Rubbish removed and disposed of from inside and outside of hall and ivy removed from side wall.

Waterproof membrane installed under rear hall window – cill replaced.

Front and North side of hall pressure washed and bricks repointed where necessary.

New guttering installed to front of hall, and flat roof (where there was previously none ). New guttering for back wall found on kitchen flat roof. Guttering on South side of hall redundant and removed.

French drain to side – Acis, despite promise of works to be completed in April – not done. Contractor has now been appointed (Croft Building Services) though no date given. Plan is to dig one metre wide trench to side elevation of hall and place sleepers to retain adjacent garden soil, Volunteers will then install drainage pipe and rubble. Contractor stated that he understood it would then be O.K. to cover this area thus enabling access to rear of hall. This needs confirming with Acis and necessary permission granted in writing. Looking at sourcing funding for this and/ or handrails for ramp.

Fire safety equipment (with the exception of emergency lighting) and signage all in situ and has been checked and signed off by engineer (27/4/2022). Instructions on how to check appliances given (to be shared with council and committee members). Fire extinguishers (P50) have a 20 year lifespan, guaranteed for 10 years then refilled for a further 10 year life. Faulty ones replaced free of charge. If used, replaced free of charge under guarantee, providing fire incident number supplied. Free new fire blanket obtained from engineer.

Fire assembly point to be allocated - suggest corner of Boggle Lane. Need to establish who owns the land and gain permission and erect signage.

Fire safety record book purchased and checks recorded.

Smoke and heat alarms fitted and tested, guaranteed for 8 years – lithium batteries installed with a 10 year lifespan,.

Two quotes received for first aid/defibrillator/fire training – others to be sourced.

First aid kit and accident book purchased.

Internal FD30 fire doors and fire door frames with intumescent strips purchased (kitchen, toilet and storage cupboard). External emergency exit door for kitchen sourced and ordered, due for delivery 13/05/22. Three quotes obtained for electrical works and UPVC door and glass/window replacement/ refurbishment.

Cooker and fridges removed from kitchen and disposed of. One fridge and cooker not working (confirmed Brian), second fridge door would not close. Under counter fridge and freezer replacements obtained, both in good working order. (Electrician to be asked to P.A.T. test before use).

Permission obtained from Brian to use units in hall to replace current kitchen units. Brian to re purpose work surface. Sink and taps donated to replace current damaged one – new work surface to be purchased. Some original kitchen units to form shelving in storage cupboard.

Disability toilet and storage cupboard area created using block work - toilet reinstated temporarily.

Lottery grant successful therefore will be able to progress with altering stairs/ stairlift/ disability equipment and babychanging table. Side door bricked up, rendered and painted, back toilet window bricked up. Some plaster board purchased and installed, most plastering done.

Notice board moved and painted, ramp and pillars completed apart from handrails. Soakaway installed at base of ramp. Original front fencing renovated but needs further coats of paint. Possible extension of platform planned at bottom of ramp depending on side access to rear of hall after consultation with Acis.

Area outside of external kitchen door partially concreted - to be completed following Acis works.