

Guidance & Assessment – to be carried out prior to use of the stairlift

Users are responsible for their safe use of the stairlift and **must** either have read the manufacturers user instructions and be competent or have a competent person assisting / supervising them. The stairlift **must** not be operated if you are the sole occupant of the hall.

The stairlift is designed to be used by one person at a time with a maximum weight 140kg (22 stones).

All safety procedures **must** be followed as detailed in the “How to use the stairlift” sheet.

The staircase should be free from obstruction and people (exceptions being anyone assisting / supervising the stairlift user) whilst the stairlift is in use.

Children should not be allowed to play on or near the stairlift.

Any aids or equipment needed by the stairlift user should be available as required to enable safe transfer on and off the stairlift. (A hall wheelchair is available if required).

Any problems **must** be immediately reported and any untoward incidents should be recorded in the hall's incident book.

Individual risk assessments **must** be completed where users have additional needs that need to be considered and addressed before using the stairlift.

The stairlift should **only** be used for the purpose it was intended and maintained in accordance with the manufacturers instructions.

Solvent based cleaners, bleaches, abrasives, synthetic detergents, wax or silicone-based polishes and aerosol sprays **must** not be used on any part of the stairlift.

When necessary the chair upholstery may be cleaned with a damp soapy cloth followed by a wipe with a damp clean cloth.